

MA ECONOMICS INTERNSHIP COURSE: EMPLOYER AGREEMENT

The Economics Department at the University of Texas at Austin requires that students performing internships for course credit have hours and work documented by their supervisor. A separate form will be used at the end of the internship to verify the student's completion. At any time, feel free to contact the MA Program Director, Stephanie Houghton, at shoughton@utexas.edu or 512-475-8504. Thank you in advance for working with our students.

PART I: STUDENT INFORMATION

Student Name: _____ UTEID: _____

Student Email: _____ Phone: _____

Course: ☐ ECO 380D ☐ ECO 180D Semester of Enrollment*: ☐ Spring ☐ Summer ☐ Fall**PART II: EMPLOYER INFORMATION**

Employer/Company: _____

Address: _____

Supervisor Name: _____ Title: _____

Supervisor Email: _____ Phone: _____

Internship title: _____ Approx. Hours Per Week: _____

Start Date: _____ Ending Date: _____

Is this a paid internship? ☐ Yes ☐ No Hourly Rate: _____

Brief description of internship tasks or projects planned:

In signing below, I, the supervisor, agree to provide a professional internship opportunity. I will assign meaningful learning tasks/projects, offer regular feedback, and complete a final evaluation at the end of the internship.

Supervisor Signature: _____ Date: _____

Please return this to: Stephanie Houghton, MA Program Director and Course Instructor

Scan and email to shoughton@utexas.edu or fax to (512) 471-3510.

** Note for students: You must enroll in the course the same semester that you are performing the internship work. An exception is made for summer internships, which are eligible for course enrollment in either the summer or fall semester.*